



# *Job Announcement*

## **Rafiki Coalition for Health and Wellness**

601 Cesar Chavez Street  
San Francisco, CA 94103

Rafiki Coalition for Health and Wellness is seeking an Outreach & Resource Navigator to join our team. Our new Resource Navigator will focus on culturally-congruent practices and education of Black/African American San Francisco residents about available resources at the Bayview HUB, through a partnership with the LTF (Latino Task Force). This position will work in collaboration with Rafiki's partner LTF at the Bayview Resource HUB in providing services such as housing, legal aid, other health and/or preventative health services to educate Black/African American and other surrounding communities of color about available resources during and beyond this pandemic.

**Job Title:** Outreach & Resource Navigator (June 2023)

**Program:** Rafiki/Latino Task Force

**Status:** Full-time, Exempt (40 hrs./week, Monday – Friday, some Saturday's required as scheduled for events)

**Salary:** \$75,000

**Benefits:** Holiday Pay, sick time accrual

**To Apply:** Send resume w/cover letter to;

- [Lamonica@rafikicoalition.org](mailto:Lamonica@rafikicoalition.org) with subject line: Vaccine Equity Coordinator Applicant
- Or applied on Indeed.com

We seek mission-driven, passionate candidates from backgrounds that represent the clients being served. We seek candidates who have case management, public health/community outreach and engagement expertise and demonstrated commitment to fostering anti-racist practice, racial justice, and health equity. We aim to foster an environment of inclusion and belonging for our workforce and to create a team that reflects the diversity, including majority Black/African American San Franciscans, served in our new innovative program. Duties to include but are not limited to the following:

- (1) provide welcoming and compassionate client service to community participants;
- (2) outreach to the Bayview community and build community clientele for the Bayview Resource HUB and overall Rafiki services;
- (3) review and ensure all data collected from clients as needed to obtain needed resource services;



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(4) attend all partnership meetings and/or Rafiki meetings which provide education about resource services offered and/or health and wellness education

(5) act as a point of contact for both internal and external providers and partners and monitor in support of the mission, goals, and objectives of the agency.

### **Essential Required Qualifications:**

- 2-3 years of verifiable navigation or case management experience and/or outreach experience directly related to the duties and responsibilities specified to this position.
- BA in Community Relations/Public Health, Community Relations or related discipline desired.
- Experience in holistic/wellness practices is a plus.
- Computer literate, including Microsoft software (Word, PowerPoint, etc.).
- Sensitivity to the realities of health disparities, specifically in the Black community.
- Experience working with a diverse staff and constituencies.
- Experience working in nonprofit or public sector strongly preferred
- Operate with the utmost degree of integrity and commitment to quality
- Ability to work independently, show initiative, demonstrate time management, leadership and follow through on tasks and assignments with minimal supervision
- Display sound judgment in a variety of situations
- Good verbal, written and interpersonal skills.
- Sense of humor and developed emotional intelligence.
- Works from a framework of racial equity, harm reduction, and motivational interviewing when working with clients.
- Strong interpersonal skills; ability to interface professionally with a diverse, multi-cultural, and interdisciplinary staff at all levels.
- San Francisco resident familiar with the community and its members preferred.

### **PHYSICAL DEMANDS**

- Capable of standing on your feet for long hours (average shifts ranging from 5 to 8 hrs. per day).
- Bend to reach lower storage areas and to remove objects from storage areas located above eye level
- Assist with setup & teardown, as needed for events planned to outreach to community for the services identified above
- Ability to lift 35-50 pounds, carry bag/boxes of groceries or other supplies needed for the operation of services
- Assist with load in/load out at events as needed
- Must be willing to distribute fliers in all commercial areas, and all residential areas, all parks, community



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*Rafiki Coalition does not exclude, deny services to, or otherwise discriminate against any person on the basis of race, color, national origin, age, sex, sexual orientation, gender identity, religion, pregnancy, veteran status or disability in admission to, participation in, or receipt of the services and benefits of any of its programs and activities or in employment therein, whether carried out by Rafiki Coalition directly or through a contractor or any other entity with whom the agency arranges to carry out its programs and activities.*